

## **Mount Zion Baptist Church of Greensboro, Inc.**

### **LEADERSHIP POSITION DESCRIPTION**

Position Title: Prison Ministry  
Reports To: Evangelism Team  
Date Prepared/Revised: May 8, 2008

#### **Principle Function**

Evangelize, encourage, and equip those in prison so they are empowered to successfully transition back into society upon release from prison.

#### **Specific Responsibilities**

- Stay abreast of opportunities to evangelize inmates and ex-offenders and communicate the same to the Pastor of Evangelism.
- Recommend a plan of action for reaching and evangelizing inmates and ex-offenders.
- Implement training and activities for the equipping of the body of Christ for Prison Ministry.
- Provide reasonable assurance that the following Mount Zion Baptist Church ministries objectives have been achieved in their specific ministry:
  1. Effectiveness in accomplishing the church's ministry purpose, objectives and goals
  2. Efficiency in performing assigned responsibilities and duties
  3. Assessment of possible risks and exposures to the church
  4. Compliance with applicable governmental laws and regulations
  5. Reliability in the managing and reporting of church finances
  6. Observance of internal policies, standards and procedures
- Prepare the ministry's annual General Operating Budget request.
- Present an Annual Report of ministry to the Director of Evangelism.
- Perform other duties as requested by the Director of Evangelism.