

Mount Zion Baptist Church of Greensboro, Inc.

LEADERSHIP POSITION DESCRIPTION

Position Title: Senior Adult Ministry
Reports To: Director of Encouragement
Staff Advisor: Director of Encouragement
Date Prepared/Revised: May 8, 2008

Principle Function

The Senior Adult Ministry services adults who are 55 years of age and older by offering a broad cross-section of activities. From physical activities (like bowling, power walks and aerobics) to educational activities (like seminars, theatre, church and community outreach projects), this ministry appeals to members and non-members alike.

Specific Responsibilities

- To provide senior adult information on life concerns via monthly meetings.
- To provide a variety of activities and outings for senior adults in the congregation.
- To seek out ways to provide wisdom to the ministry as a whole.
- To seek out ways to bridge the gap between generations.
- Provide reasonable assurance that the following Mount Zion Baptist Church ministries objectives have been achieved in their specific ministry:
 1. Effectiveness in accomplishing the church's ministry purpose, objectives and goals
 2. Efficiency in performing assigned responsibilities and duties
 3. Assessment of possible risks and exposures to the church
 4. Compliance with applicable governmental laws and regulations
 5. Reliability in the managing and reporting of church finances
 6. Observance of internal policies, standards and procedures
- Prepare the ministry's annual General Operating Budget request.
- Present an Annual Report of ministry to the Director of Encouragement
- Perform other duties as requested by the Director of Encouragement.