

*For further information,  
please contact:*

*Denise Dawkins  
cemmtzbc@gmail.com*

Look what's happening in the 4th Quarter!

Registration begins September 8, 2013

*SIDs and Parenting Skills Class*

*Spanish for beginners*

*Intro to MS Excel 2010*

*Sign Language*

*Technology 101 (Android and I Phone Users)*



Mount Zion Baptist Church

*Continuing Education*



One in Christ

**MOUNT ZION**  
BAPTIST CHURCH OF GREENSBORO, INC

1301 Alamance Church Road

Greensboro, NC 27406

336-273-7930 (Office)

336-373-4224 (Fax)

[www.mtzbc.com](http://www.mtzbc.com)



**Come learn new skills.**

**Come develop your strengths.**

**Come exercise mind and body.**

**Come and participate in what**

**God is doing with the Continuing  
Education Ministry (CEM).**

**“Get all the advice and instruction  
you can, so you will be wise the  
rest of your life.”**

**Proverbs 19:20 NLT**



## Who we are...

### MISSION

Our mission to utilize Christian teachers to share their God-given wisdom, knowledge and abilities. CEM serves as an instructional outreach to those who experience underemployment, unemployment, or have a genuine interest in their personal/professional development.

### OBJECTIVES

Foster and promote the students' potential by equipping them to face the future with confidence and determination.

Provide a sense of Biblical ethics and values to be applied in students' personal and professional lives.

### CEM offers..

Classes throughout the year on a quarterly basis. Some classes are once a quarter and others are seminars throughout the year. At times, CEM partners with other ministries at Mount Zion to offer courses. We will offer tutorial assistance for GED preparation and college level courses.



### COURSES AND DESCRIPTIONS

(3RD QUARTER JULY — SEPTEMBER 2013)

#### **American Red Cross® (CPR and First Aid)**

Would you like to know what to do in a cardiac, breathing or first aid emergency? The right answer could help you save a life. With an emphasis on hands-on learning, this Certified First Aid and CPR course will give you the skills to save a life. Certification is issued upon successful completion.

Prerequisites: \$35 registration fee per person  
Class Meeting: August 10, Saturday  
Class time: 9:00 a.m.— 11:00 a.m.

*Limited Seating*

#### **Faithful Families: Oh Taste and See Series**

The "Oh Taste and See" series is based off the Expanded Food and Nutrition Education Program (EFNEP) Faithful Families curriculum. Faith members have the opportunity to connect their faith to nutrition through scripture. Members will also have the opportunity to taste and see healthy dishes prepared during the sessions. Throughout the session families will learn simple solutions to plan, shop, fix, and eat meals at home.

Prerequisites: N/A  
Class Meeting: July 11– August 15, Thursdays  
Class Time: 6:00 p.m.— 8:00 p.m.  
*Limited seating*



#### **Introduction to MS PowerPoint 2010**

This course is designed in a series of four Microsoft Office® 2010 PowerPoint sessions. Learn how to create, update, run and format documents. You will also become familiar with the "Ribbon" in MS PowerPoint '10.



- Session I: Introduction to Ribbon
- Session II: Create PPT
- Session III: Presentation from template
- Session IV: Individual presentations

Prerequisites: Must be able to use a Mouse

Class Meeting: August 10 (Session I), August 17 (Session II), September 14 (Session III) **and** September 21 (Session IV)

Class time: 10:00 a.m. - 12:00 noon or 1:00 p.m. - 3:00 p.m.

*Limited Seating*

(NOTE: This is a one day course. Four sessions are offered at 2 hours each course).

#### **Not the Classic Interview**

The most simple interview questions can be the most difficult to answer. Learn how to handle questions about your salary requirements, your weaknesses, and your strengths. Discover effective, proven techniques to prepare you for tough job interviews. We will also illustrate hands on activities.

Prerequisites: Required to bring laptop or Tablet  
Class Meeting: September 14, Saturday  
Class time: 1:00 p.m.— 3:00 p.m.

*Limited seating*



MOUNT ZION BAPTIST CHURCH

*Continuing Education Ministry*

## Registration Form

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Courses of choice (fill in selection(s):

☐ AMERICAN HEART ASSOCIATION

August 10; 9:00 a.m. — 11:00 a.m.

☐ FAITHFUL FAMILIES

July 11– August 15; 6:00 p.m. — 8:00 p.m.

☐ MS POWERPOPINT 2010 \*\*\*\***(CIRCLE TIME)**

August 10 (Session I), August 17 (Session II), September 14 (Session III) **and** September 21 (Session IV); 10:00 a.m. - 12:00 noon or 1:00 p.m. - 3:00 p.m.

☐ NOT YOUR CLASSIC INTERVIEW

September 14; 1:00 p.m. - 3:00 p.m.

To register please complete this form and turn in at welcome desk, register online or email [cemmtzbc@gmail.com](mailto:cemmtzbc@gmail.com).

*Thank you.*